



**Greater Tompkins County Municipal Health Insurance Consortium**

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*“Individually and collectively we invest in realizing high quality, affordable, dependable health insurance.”*

**RESOLUTION NO. 002 - 2019 – APPOINTMENT OF EXECUTIVE DIRECTOR**

MOVED by Ms. Drake, seconded by Mr. Hart, and unanimously adopted by voice vote by members present.

WHEREAS, the Board of Directors adopted resolution No. 026-2018 which created the position of Executive Director, approved the position’s job description, and formed a subcommittee to interview and recommend a candidate for the new position of Executive Director as the first employee of the Consortium, and

WHEREAS, the subcommittee, over the past three months has developed a pay and benefit structure, recruited, and interviewed seven candidates for the position, and

WHEREAS, the subcommittee has determined that Elin Dowd possesses the necessary knowledge and skills to fill the duties of Executive Director, and hereby recommends their appointment, and

WHEREAS, this appointment is a provisional appointment pending Civil Service classification of the position in the Non-Competitive Policy Influencing classification, now therefore be it

RESOLVED, That the Board of Directors hereby approves the provisional appointment of Elin Dowd to the position of Executive Director effective April 15, 2019,

RESOLVED, further, That this position is classified as a salaried position exempt from overtime, at the salary of \$90,000, with full time benefits,

RESOLVED, further, That a minimum twenty-six week probationary period applies, in which the Executive Committee is charged with developing the position’s performance review criteria and conducting said review.

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STATE OF NEW YORK )  
 ) ss:  
COUNTY OF TOMPKINS )

I hereby certify that the foregoing is a true and correct transcript of a resolution adopted by the Greater Tompkins County Municipal Health Insurance Consortium Board of Directors on March 28, 2019.

  
Michelle Cocco, Administrative Clerk