



Greater Tompkins County Municipal Health Insurance Consortium

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“Individually and collectively we invest in realizing high quality, affordable, dependable health insurance.”

RESOLUTION NO. 026 - 2018 – CREATION OF CONSORTIUM EMPLOYEE POSITION – EXECUTIVE DIRECTOR

MOVED by Mr. Hart, seconded by Mr. Baxter, and unanimously adopted by voice vote by members present.

WHEREAS, the Consortium’s growth in membership and covered lives as well as reporting requirements to the Department of Financial Service Services, the number of Consortium operations contracts, enrollment management, potential member contacts, and general operations tasks have all increased over the past few years to the point where the amount of time to accomplish the duties of the Executive Director has become full-time, and

WHEREAS, the Executive Committee has discussed the options for securing a person to be full-time Executive Director as a paid position of the Consortium instead of a contracted Independent Contractor relationship, and

WHEREAS, The Town of Ithaca has expressed a willingness to perform the payroll function should the Consortium desire to hire a full-time Executive Director and other potential staff and have negotiated a Memorandum of Understanding (MOU) for providing this payroll and benefit service, and

WHEREAS, the proposed MOU provides that the Consortium would maintain authority to hire and fire as well as set pay and benefit levels that would be administered through the Town’s payroll system, now therefore be it

RESOLVED, on recommendation of the Executive Committee, That the Board of Directors hereby creates an Executive Director position as an employee for Consortium and approves of the job description for the position, and

RESOLVED, further, That the Board of Directors establishes a subcommittee to recruit and interview candidates for the Executive Director position, and to forward a recommendation of appointment to the Board including associated pay and benefits,

RESOLVED, further, That the Board of Directors gives the Executive Committee authority to complete negotiation of the MOU with The Town of Ithaca and establish pay and benefit levels that meet the Consortium’s needs while working through the Civil Service process and complying with the Town’s payroll system.

STATE OF NEW YORK)
) ss:
COUNTY OF TOMPKINS)

I hereby certify that the foregoing is a true and correct transcript of a resolution adopted by the Greater Tompkins County Municipal Health Insurance Consortium on December 13, 2018.


Michelle Cocco, Administrative Clerk