

**Operations RFP Subcommittee  
Minutes – APPROVED  
June 17, 2021 – 1:00 p.m.  
Via Zoom Conference Call**

Present: Sarah Thomas, Ed Fairbrother, Denise Malone, Judy Drake, Chris Wagner  
Excused: Sunday Earle, Nancy Webster  
Staff/Guests: Elin Dowd, Executive Director; Michelle Cocco, Clerk of the Board; Paul Pelton, Rob Spenard, Steve Locey, Locey & Cahill; Teri Apalovich, Finance Manager

**Call to Order**

Mr. Fairbrother, Member, called the meeting to order at 1:05 p.m.

**Changes to the Agenda**

There were no changes to the agenda.

**Executive Session**

It was MOVED by Mr. Wagner, seconded by Mr. Fairbrother, and unanimously adopted by voice vote by members present, to enter into executive session at 1:05 p.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. The meeting returned to open session at 2:02 p.m.

**Adjournment**

The meeting adjourned at 2:02 p.m.