



## Greater Tompkins County Municipal Health Insurance Consortium

125 East Court Street • Ithaca, New York 14850 • (607)274-5590  
www.healthconsortium.net • consortium@tompkins-co.org

*"Individually and collectively we invest in realizing high quality, affordable, dependable health insurance."*

### Audit and Finance Committee

**Agenda – December 8, 2020**

**3:30 PM**

Zoom Meeting

(see meeting invite or contact [consortium@tompkins-co.org](mailto:consortium@tompkins-co.org) for information to join meeting)

1. Call to Order (3:30) M. Cook
2. Changes to Agenda (3:30)
3. Approve Minutes – October 27, 2020
4. Executive Director (3:35) E. Dowd
  - a. Nominations & Engagement Committee Update
  - b. **Update:** 2021 Budget
  - c. **RESOLUTION:** Approval of Wage Increases and Establishing Hiring Rates for Finance Manager and Benefits Specialist Positions
  - d. **RESOLUTION:** Increase in Hours of Position to Full-Time: Clerk of the Board
  - e. **RESOLUTION:** Authorization to Purchase Insurance Policies: Errors and Omissions, Directors and Officers Liability, Employment Protection Coverage, a Fidelity Bond
  - f. **RESOLUTION:** Authorization to Enter into Agreement with Bonadio and Co., LLP – Financial Reporting for 2021-2022
  - g. **RESOLUTION:** Approval of Contract for Investment Management Services – Wilmington Trust – January 1, 2021-December 31, 2021
  - h. **RESOLUTION:** Authorizing Contract for Actuarial Services – Armory Associates – Fiscal Years 2020 and 2021
  - i. **RESOLUTION:** Approval of Amended Prescription Benefit Management Contract thru December 31, 2021 – ProAct (available prior to meeting)
5. Financial Update (4:05) S. Locey
  - a. Financial Review
  - b. Report on large loss claim activity
  - c. Accounts Receivable R. Snyder
  - d. Expenditure Report
6. Set 2020 Meeting Dates and Select Chair (Monthly; 4<sup>th</sup> Tuesday; Except September – 3<sup>rd</sup> Monday) 3:30 pm
7. Next meeting Agenda Topics (4:55)
8. Adjourn (5:00)

Next Meeting: January 26, 2021

**Audit and Finance Committee  
Minutes – DRAFT  
October 27, 2020  
Meeting Held Remotely via Zoom**

Present: Mack Cook, Eric Snow, Rordan Hart, Peter Salton, Steve Thayer, Jon Munson, Laura Shawley, Jim Bower  
Excused: Jason Molino  
Staff/ Guests: Judy Drake, Board of Directors Chair; Elin Dowd, Executive Director; Rick Snyder, Treasurer; Steve Locey, Robert Spenard, Locey and Cahill; Michelle Cocco, Clerk of the Board; Debra Meeker, Administrative/Computer Assistant; Amna Siddiqui, Albany County

**Call to Order**

Mr. Cook, Chair, called the meeting to order at 3:34 p.m.

**Changes to the Agenda**

With no objection, the agenda was reordered and following resolutions were added:

- Authorizing Financial Services Agreement with Tompkins County – January 1, 2020 thru December 31, 2021
- Authorization for Contract with Insero & Co. for the Provision of Financial Auditing Services – Fiscal Years 2020, 2021, and 2022

**Approval of Minutes of September 15, 2020**

It was MOVED by Mr. Snow, seconded by Mr. Cook, and unanimously adopted by voice vote by members present, to approve the minutes of September 15, 2020 as submitted. MINUTES APPROVED.

**Financial Update**

Mr. Locey provided an update on budget performance thru September 30<sup>th</sup>. He stated contract counts and covered lives counts are up slightly. This additional income has been offset by there being a large movement of members to the Platinum Plan at Tompkins County and the City of Ithaca. He also noted the additional amount received in premium has also been offset by a shortfall in interest income which he expects to continue to decline for the remainder of the year. An adjustment has been made in the 2021 budget for interest income to bring it more into line with the current fiscal climate as a result of the pandemic. Mr. Locey reported through September 30<sup>th</sup> prescription drug rebates were slightly over budget. Medical claims were 16% below budget (\$4.5 million) and prescription drug claims were 3% above budget. He said there was a nominal impact in the remainder of budget lines and the Consortium continues to show very good efficiencies from a financial perspective.

Mr. Locey reviewed the history of claims and stated they have been 4.5% cumulatively below budget since the Consortium started and for the current budget year the Consortium has an Unencumbered Fund Balance of \$18.6 million; the budgeted amount was \$13.5 million. He spoke of the premium holiday and said the Consortium will still end the year at or above the budgeted level for 2020.

Large Loss Report

Mr. Locey reported on the Excellus large claimant report and stated the largest claimant to date is \$464,000. This individual was previously the lasered deductible; however, now that the contract deductible is \$1 million, that individual is no longer lasered. The only laser this year is for \$1.2 million and only if they have a particular procedure; to date that individual has not shown up on any of the large loss reports. There are two cases that will continue to be monitored that may fall in the \$700,000 range by year-end which would require funds to be drawn from the Catastrophic Claims Reserve. There are a couple of others that are approaching the \$500,000 level that will continue to be followed. Mr. Locey reviewed the Stop Loss history and said the current ratio for Stop Loss is slightly below 47.3%; last year at this time the Consortium was over a 50% loss ratio.

The accounts receivable and vendor payment reports were also provided to the Committee for review. Mr. Snyder addressed the accounts receivable report and reported Tompkins County has provided TC3 with advance payments in the amount of \$3 million and Cortland County has made a prepayment in part for its share of next year's funding to TC3. He said TC3 has communicated that they expect to bring their payments up to a current status by year-end.

Mr. Snyder reported the third quarter Jurat has been completed and is on track for timely submittal to the Department of Financial Services.

**RESOLUTION NO. - 2020 – AUTHORIZING FINANCIAL SERVICES AGREEMENT WITH  
TOMPKINS COUNTY – JANUARY 1, 2021 THRU  
DECEMBER 31, 2021**

MOVED by Mr. Thayer, seconded by Mr. Snow. Ms. Dowd said there is no change from the previous contract. In a cover memo Mr. Snyder provided historical information on the contract and noted there is a zero percent increase over 2020. Ms. Dowd said she expects a request to come forward at some time in the next year to bring some finance staffing into the Consortium; this will involve a transition period and as a result the Consortium may need less than seventy percent of the Account Clerk's time. For this reason, she requested the agreement be revised to reflect this information. Members supported the change; there were no further changes to the proposed agreement.

The resolution was unanimously adopted by voice vote by members present.

WHEREAS, the Consortium initially formalized a contract with the Office of the Tompkins County Finance Director for the performing of Consortium Treasurer functions on July 27, 2018, and

WHEREAS, the Consortium continues to evaluate an administrative structure for the Consortium whereby some financial services would be brought in-house, and

WHEREAS, as this structure continues to be developed the Consortium wishes to continue having Tompkins County Finance provide financial services to the Consortium, now therefore be it

RESOLVED, on recommendation of the Audit and Finance Committee, That the Board of Directors hereby authorizes the Chair of the Board to sign the Financial Services Agreement with

Tompkins County for a term commencing January 1, 2021 through December 30, 2021 at an annualized cost of \$68,660,

RESOLVED, further, that the Financial Services Agreement will be kept on file in the Consortium's records.

\* \* \* \* \*

**RESOLUTION NO. – 2020 - AUTHORIZATION FOR CONTRACT WITH INSERTO & CO.  
FOR THE PROVISION OF FINANCIAL AUDITING  
SERVICES – FISCAL YEARS 2020, 2021, AND 2022**

MOVED by Mrs. Shawley, seconded by Mr. Thayer. The resolution presented was amended from a two-year contract to a three-year contract that would mirror Tompkins County's contract. Mr. Cook questioned if there is any reason the Consortium would need to go out to bid after having an auditing contract for a significant period of time. Mr. Locey said he was not aware of any requirement under Article 47 that mandates an RFP (Request for Proposal) process after any period of time. Mr. Snyder commented that the Senior Audit Manager has to change every couple of years and Insero & Co. makes this change internally.

The resolution was approved unanimously by voice vote.

WHEREAS, the Consortium issued a Request for Proposals for financial auditing services in 2017 and upon evaluating responses, by Resolution No. 26 of 2017 contracted with Insero & Co., LLP for auditing of financial records for the years 2017, 2018, and 2019, and

WHEREAS, Resolution No. 26 of 2017 authorized an option to extend this contract for an additional two years, and

WHEREAS, upon recommendation of the Executive Director and Consortium Treasurer, the Consortium wishes to extend its contract with Insero & Co. LLP for two years for the purpose of independent auditing the Consortium's financial records, now therefore be it

RESOLVED, on recommendation of the Audit and Finance Committee, That the Chair of the Board of Directors is hereby authorized to sign a contract with Insero & Co to perform financial auditing services, which include certification that the officers have implemented Board adopted procedures for the Consortium, for the fiscal years ending December 31, 2020, 2021, and 2022.

\* \* \* \* \*

**Executive Director Report**

Ms. Dowd reported on the new Nominations and Engagement Committee and stated each year committees will need to confirm the position of Chair who she noted will also serve as a member of the Executive Committee. This will be included on the next meeting agenda. Members should also have received a survey from the Nominations and Engagement Committee with regard to where each would like to be engaged within the Consortium. She encouraged all to respond to that survey.

Ms. Dowd reported progress is being made by the Operations Committee on looking at creating new staff positions that will include a Finance Manager and a Benefits Specialist. Recommendations will be advanced to this Committee at the next meeting on wage increases for current staff and wages for new positions.

The Premium Payment Policy was included in the agenda packet for members to review. The MCA (Municipal Cooperative Agreement) allows for a one percent fee to be charged for delinquent payments; it also allows for termination of a contract although it is not specific as to how that would be done. The Policy will continue to be worked on and recommendations will come before this Committee. She noted that if a proposal were to change the fee amount it would require an amendment to the MCA.

Mr. Spenard introduced Amna Siddiqui, Policy Analyst for Albany County which is considering the creation of a Consortium. Ms. Siddiqui is attending to observe how this Consortium operates.

### **Stop Loss Insurance**

#### **RESOLUTION NO. - 2020 - AUTHORIZE PURCHASE OF STOP LOSS INSURANCE FOR 2021 WITH EXCELLUS BLUECROSS BLUESHIELD**

MOVED by Mr. Shattuck, seconded by Mr. Snow. Ms. Dowd said last year the Consortium went to the market and made a decision to move to the \$1 million deductible level. When that decision was made there were several different carriers that were not interested in proposing at that level. At this time there have only been two quotes received of which one was from Excellus. Ms. Dowd asked if the Committee felt that based on previous experience if the Consortium should go to the market for Stop Loss insurance.

Mr. Locey reviewed the history in seeking quotations for Stop Loss and explained there is a lot of exposure for very little premium income; therefore, it is risky for some carriers to get involved. He reviewed the quotes that were received and said Locey and Cahill feels the Excellus quote is extremely reasonable. In addition to there being no reporting issues with Excellus there are some financial efficiencies achieved by staying with them. Mr. Locey said they would like to have further conversations with Excellus about the quote and would like to receive quotes for different deductible levels to allow for an analysis to be done. Mr. Locey said the proposed agreement could be finalized once October data is received. The quote is effective thru November 17<sup>th</sup>.

The resolution was unanimously approved by voice vote by members present with consensus by the Committee for Ms. Dowd and Mr. Locey to continue conversations with Excellus. Mr. Locey will keep the Committee informed if there are any changes.

WHEREAS, the Consortium must purchase stop loss insurance, as required by Section 4707 of New York State Insurance Law, and

RESOLVED, on recommendation of the Audit and Finance Committee, That the Board of Directors authorizes the purchase of the Stop Loss insurance policy with a deductible of \$1 million for the policy period January 1, 2021 to December 31, 2021 with Excellus BlueCross BlueShield to include claims incurred from January 1, 2021 thru December 31, 2021 and paid during the period of January 1, 2021 thru March 31, 2022,

RESOLVED, further, That the Board of Directors hereby approves the Catastrophic Claims Reserve at \$ 4.5 million (no change over 2020),

RESOLVED, further, That the Board of Directors hereby sets the Rate Stabilization Reserve at 7.5% of expected claims (no change over 2020),

RESOLVED, further, That the Plan Consultant is directed to provide the Executive Director with a copy of said policy.

\* \* \* \* \*

**RESOLUTION NO. - 2020 - AUTHORIZING HEALTHCARE BENEFITS RENEWAL  
(ADMINISTRATIVE SERVICES AGREEMENT) WITH THIRD  
PARTY ADMINISTRATOR - EXCELLUS BLUECROSS  
BLUESHIELD**

MOVED by Mr. Salton, seconded by Mr. Snow. Mr. Locey said by not approving the agreement for more than a year at a time allows for the ability to make a change. The agreement includes a three-year rate guarantee that was approved by the Board of Directors. Mr. Locey said he received notice from Excellus that they were approving it for 2021 but they would like to see the Consortium improve the speed by which payment is made.

The resolution was unanimously adopted by voice vote by members present.

Ms. Dowd said last year the Consortium signed an Administrative Services Agreement with Excellus in which they provided three years of rates based on a sliding fee scale. This resolution reinforces the agreement that was approved last year with the rates based on the Consortium's 2021 population.

WHEREAS, the Greater Tompkins County Municipal Health Insurance Consortium (GTCMHIC) is a self-insured municipal cooperative health benefit plan operating pursuant to a Certificate of Authority issued by the New York State Department of Financial Services pursuant to Article 47 of the New York State Insurance Law, and

WHEREAS, Section E Paragraph 11 of the current GTCMHIC Municipal Cooperative Agreement defines the actions to be taken by the GTCMHIC Board of Directors to include the approval of contracts with third parties for the furnishing of goods and services, and

WHEREAS, the Audit and Finance Committee has determined that it is in the Consortium's best interest to continue its relationship with Excellus BlueCross BlueShield for the administration of the Consortium's medical claims, and

WHEREAS, Excellus BlueCross BlueShield charges the Consortium an additional integration fee for the carve out pharmacy services which include enrollment file transfer and accumulator integration, and

WHEREAS, beginning January 1, 2020 the contract included a carve out pharmacy integration fee to the Consortium PMPM administration fee with the rate being adjusted each year as not to exceed the contracted total rate,

WHEREAS, Excellus BlueCross BlueShield has agreed to give consideration in future years for Admin Rates to vary based on growth in enrollment numbers and has set discounts at four different contract band levels, now therefore be it

RESOLVED, on recommendation of the Audit and Finance Committee That the Board of Directors hereby approves the 2021 Healthcare Benefits Renewal with Excellus BlueCross BlueShield under the proposed fee structure presented to the Board of Directors for 2020, 2021, and 2022,

RESOLVED, further, That the Chair of the Board be authorized to execute the 2021 contract on behalf of the Consortium.

\* \* \* \* \*

**Prescription Drug Manager Contract Update**

Ms. Dowd said the Consortium is looking for a bridge until it can go through a Request for Proposal process which will commence shortly. In order to do that there needs to be a one-year contract with ProAct.

**November and December Meetings**

There was consensus by the Committee to merge the November and December meetings to one meeting to be held on December 8<sup>th</sup> at 3:30 p.m.

**Next Agenda Items**

There were no topics suggested at this time for the next meeting. Mr. Cook asked that suggestions be submitted prior to the meeting.

**Unfinished Business**

In response to Mr. Shattuck, Mr. Locey said before year-end they will be looking into how many people will be making the change in coverage to the Medicare plan instead of staying in the Platinum Plan. If it is a substantial number they will bring the numbers back and make adjustments to the budget forecast based on those changes.

**Adjournment**

The meeting adjourned at 4:32 p.m.

*Respectfully submitted by Michelle Cocco, Clerk of the Board*





# Greater Tompkins County Municipal Health Insurance Consortium

125 East Court Street • Ithaca, New York 14850 • (607)274-5590  
www.healthconsortium.net • consortium@tompkins-co.org

*“Individually and collectively we invest in realizing high quality, affordable, dependable health insurance.”*

## **RESOLUTION NO. - 2020 – CREATION OF 2021 COMMITTEE STRUCTURE AND APPOINTMENTS OF MEMBERS**

MOVED by Ms. Drake, seconded by Mr. Salton, and unanimously recommended by voice vote by the Executive Committee.

WHEREAS, upon recommendation of the Consortium’s Nominations and Engagement and Executive Committees, That the Board of Directors hereby adopts the following committee structure and membership effective January 1, 2021:

### **Executive Committee (effective January 1, 2021)**

To be elected at annual meeting along with Chairs of standing committees

MEMBERSHIP: Seats to be filled by Directors; 11-15 Members; one-year terms

MEETINGS: Bimonthly beginning in January on 2<sup>nd</sup> Wednesday

- |  |   |
|--|---|
| 1. Board Chair, Chair (Drake)          | 7. Operations Chair (Holmes)                      |
| 2. Board Vice Chair, Vice Chair (Hart) | 8. Nominations and Engagement Chair (Fairbrother) |
| 3. Chief Fiscal Officer (Thayer)       | 9. Claims and Appeals Chair (Shattuck)            |
| 4. Secretary (Salton)                  | 10. At-large (Wagner)                             |
| 5. JCPSD Chair (Bower)                 | 11. At-large (Mutchler)                           |
| 6. AFC Chair (Cook)                    |   |

### **STANDING COMMITTEES:**

#### **Audit and Finance Committee**

CHARGE: The Audit and Finance Committee shall be responsible for all financial aspects of the Consortium, including review of: annual budgets, periodic review of financial results, evaluation of transactions that are material to the organization’s business, review of business and risk insurance policies and actuarial studies to determine premium levels, review and approval of investments and investment plans, enterprise risk management and compliance assessment and review, and oversight of all internal and external financial audits.

MEMBERSHIP: Seats may be filled by non-Directors; 9 members ; two-year staggered terms

MEETINGS: Monthly; 4<sup>th</sup> Tuesday; Except September – 3<sup>rd</sup> Monday

#### Terms expire 12/31/21

1. Eric Snow
2. Jon Munson, Labor
3. Rordan Hart
4. Jason Molino

#### Terms expire 12/31/22

5. Laura Shawley
6. Mack Cook
7. Bud Shattuck
8. Peter Salton
9. Steve Thayer, Chief Fiscal Officer (No set term)



**RESOLUTION NO. - 2020 – CREATION OF 2021 COMMITTEE STRUCTURE AND APPOINTMENTS OF MEMBERS**

**Operations Committee**

**CHARGE:** The Operations Committee is responsible for oversight of Consortium operations and charged with review and oversight of any policies impacting the overall well-being of the organization. The Operations Committee may recommend changes to improve the efficiency of the organization’s practices, policies, procedures, and the organizational structure, including personnel and staffing needs.

**MEMBERSHIP:** Seats may be filled by non-Directors; 7 members with two-year staggered terms

**MEETINGS:** Bi-monthly beginning in January; 4<sup>th</sup> Monday

Terms Expiring 12/31/21

Ed Fairbrother  
Doug Perrine, Labor  
Sunday Earle

Terms Expiring 12/31/22

Chris Wagner  
Lisa Holmes  
Schelley Michell-Nunn

Terms Expiring 12/31/23

LuAnn King  
Mark Emerson

**Nominations and Engagement Committee**

**CHARGE:** The Nominations and Engagement Committee will assist the Executive Committee in engaging Directors in finding meaningful ways to contribute to the organization especially through the consideration of succession and long-term planning. The Committee shall:

1. Be responsible for presenting a slate of recommended Officers, Committee Chairs, and At-Large Executive Committee members at the annual Board of Directors meeting;
2. Be responsible for presenting a slate of recommended Nomination and Engagement Committee members;
3. Recommend to the Executive Director engagement strategies with:
  - a. the work of committees;
  - b. disseminating information ahead of and at the annual meeting in an interactive model and insuring a super-majority attendance at annual meeting; and
  - c. long-term leadership succession planning.

**Membership:** Seats may be filled by non-Directors; 5 Members with two-year staggered terms

**MEETINGS:** 4x/year beginning in February (then May, August, and November);

Terms expire 12/31/21

1. Ed Fairbrother  
2. Laura Shawley  
3. Nancy Webster, Labor

Terms expire 12/31/2022

4. Gary Mutchler  
5. Terrence Baxter

**Claims and Appeals Committee**

**CHARGE:** The Claims and Appeals Committee will hear all appeals that come to the Board of Directors for action and recommend a determination to the Board. This Committee will also monitor claims data and trends and oversee all annual third-party administrator claim audits.

**Membership:** Seats may be filled by non-Directors; 5 Members with two-year terms

**MEETINGS:** As needed (2-4x/year)

1. Bud Shattuck  
2. Donna Dawson  
3. Tom Brown

4. Don Fischer  
5. Tanya Digennaro

RESOLUTION NO. - 2020 – CREATION OF 2021 COMMITTEE STRUCTURE AND  
APPOINTMENTS OF MEMBERS

**Joint Committee on Plan Structure and Design**

CHARGE: The JCPSD reviews all prospective Board actions in connection with the benefit structure and design of the Plan and develops findings and recommendations with respect to such matters. Committee may also consider wellness-related initiatives.

Membership: Each Participant and each labor group shall have one voting seat each. Quorum determined by Committee; No set terms.

MEETINGS: Bi-monthly (beginning in February)

Chair and Vice Chair – to be selected by the membership of the JCPSD as outlined in the Committee's Bylaws.

\* \* \* \* \*



## Greater Tompkins County Municipal Health Insurance Consortium

125 East Court Street • Ithaca, New York 14850 • (607)274-5590  
www.healthconsortium.net • consortium@tompkins-co.org

*"Individually and collectively we invest in realizing high quality, affordable, dependable health insurance."*

### **RESOLUTION NO. - 2020 – APPROVAL OF 2021 CONSORTIUM WAGE INCREASES AND ESTABLISHING HIRING RATES FOR FINANCE MANAGER AND BENEFITS SPECIALIST POSITION**

WHEREAS, the Board adopted the 2021 Budget which included estimated wages for staff; and

WHEREAS, the Executive Director and Human Resources Manager have reviewed the staffing plan, budget and current market and recommends a 2.0% cost of living adjustment for all current staff, and

WHEREAS, the Executive Director and Human Resources Manager recommend a hiring range salary of \$70,000-\$75,000 for the Finance Manager position and an hourly hiring range of \$27.00-\$29.00 for the Benefits Specialist position, both to be filled in 2021, and

WHEREAS, hiring ranges reflect comparable positions in other local municipalities and non-profits, now therefore be it

RESOLVED, on recommendation of the Audit and Finance Committees, That the Board of Directors of GTCMHIC hereby establishes a cost of living adjustment for current staff wages at 2.0% effective January 1, 2021, and

RESOLVED, further, establishes a hiring range salary of \$70,000-\$75,000 for the Finance Manager position and an hourly hiring range of \$27.00-\$29.00 for the Benefits Specialist position, both to be filled in 2021,

RESOLVED, further, That the Executive Director will make every attempt to secure a qualified applicant in the assigned hiring range but will also have the flexibility to return to the Audit and Finance Committee with a request to expand the hiring range if no candidates have been secured.

\* \* \* \* \*



## Greater Tompkins County Municipal Health Insurance Consortium

125 East Court Street • Ithaca, New York 14850 • (607)274-5590  
www.healthconsortium.net • consortium@tompkins-co.org

*"Individually and collectively we invest in realizing high quality, affordable, dependable health insurance."*

### **RESOLUTION NO. - 2020 – INCREASE POSITION FROM PART-TIME TO FULL-TIME - CLERK OF THE BOARD**

WHEREAS, the Executive Committee has discussed the current and future staffing needs of the Consortium and recommends increasing the position of Clerk of the Board from a part-time position to a full-time position, now therefore be it

RESOLVED, on recommendation of the Audit and Finance and Executive Committees, That the Board of Directors of GTCMHIC hereby increases the Clerk of the Board position to full-time with benefits offered to all Consortium employees effective January 3, 2021.

\* \* \* \* \*



## Greater Tompkins County Municipal Health Insurance Consortium

125 East Court Street • Ithaca, New York 14850 • (607)274-5590

[www.healthconsortium.net](http://www.healthconsortium.net) • [consortium@tompkins-co.org](mailto:consortium@tompkins-co.org)

*"Individually and collectively we invest in realizing high quality, affordable, dependable health insurance."*

**RESOLUTION NO.    – 2020 - AUTHORIZATION TO PURCHASE INSURANCE POLICIES:  
ERRORS AND OMISSIONS, DIRECTORS AND OFFICERS  
LIABILITY, EMPLOYMENT PROTECTION COVERAGE, AND  
A FIDELITY BOND**

WHEREAS, it is the desire of the Board of Directors to ensure liability coverage for the Consortium, the Board of Directors personally and professionally, and the participating municipalities, now therefore be it

RESOLVED, on recommendation of the Audit and Finance Committee, That the Consortium shall purchase coverage for these policies from the following for the period January 1, 2021 thru December 31, 2021:

- Errors and Omissions Insurance with the Darwin Group at \$1,000,000 limit with \$25,000 retention (placed by insurance agent Haylor, Freyer and Coon);
- Directors and Officers Liability Insurance with the Darwin Group at \$1,000,000 limit with \$25,000 retention and Employment Protection Liability at \$1,000,000 limit (placed by insurance agent Haylor, Freyer and Coon); and
- A Fidelity Bond

RESOLVED, further, That the Chair of the Board is authorized to execute the renewal documents for the policies listed above.

\* \* \* \* \*



## Greater Tompkins County Municipal Health Insurance Consortium

125 East Court Street • Ithaca, New York 14850 • (607)274-5590  
www.healthconsortium.net • consortium@tompkins-co.org

*“Individually and collectively we invest in realizing high quality, affordable, dependable health insurance.”*

### **RESOLUTION NO. - 2020 – AUTHORIZATION TO ENTER INTO AGREEMENT WITH BONADIO & CO. LLP - FINANCIAL REPORTING FOR 2021-2023**

WHEREAS, the Consortium entered into a contract with Bonadio & Co. LLP for financial reporting services during the years 2013-2020, and

WHEREAS, the Consortium wishes to continue the current arrangement for two additional years, now therefore be it

RESOLVED, on recommendation of the Audit and Finance Committee, That the Board of Directors authorizes the Chair to sign a letter of engagement with Bonadio & Co. LLP for a three-year contract expiring December 31, 2023.

\* \* \* \* \*



## Greater Tompkins County Municipal Health Insurance Consortium

125 East Court Street • Ithaca, New York 14850 • (607)274-5590  
www.tompkinscountyny.gov/hconsortium • consortium@tompkins-co.org

*"Individually and collectively we invest in realizing high quality, affordable, dependable health insurance."*

**RESOLUTION NO. - 2020 – APPROVAL OF CONTRACT FOR INVESTMENT  
MANAGEMENT SERVICES – WILMINGTON TRUST  
ADVISORS, INC. – JANUARY 1, 2021– DECEMBER 31, 2021**

WHEREAS, Wilmington Trust has satisfactorily honored the terms of its contract including the delivery of reporting as requested, completion of Schedule B of the Consortium's JURAT financial filings with DFS (Department of Financial Services), and

WHEREAS, the Consortium is pleased with the service provided by Wilmington Trust Advisors, Inc. (WTIA) and wishes to extend its contractual relationship for 2021, now therefore be it

RESOLVED, on recommendation of the Audit and Finance Committee, That the Board of Directors authorizes the Consortium to enter into a contract extension with Wilmington Trust Advisors, Inc. (WTIA) for investment management services for a one-year term period January 1, 2021 through December 31, 2021,

RESOLVED, further, That the Chair of the Board of Directors is hereby authorized to execute said contract on behalf of the Consortium.

\*\*\*\*\*





## Greater Tompkins County Municipal Health Insurance Consortium

125 East Court Street • Ithaca, New York 14850 • (607)274-5590  
www.tompkinscountyny.gov/hconsortium • consortium@tompkins-co.org

*"Individually and collectively we invest in realizing high quality, affordable, dependable health insurance."*

### **RESOLUTION NO. - 2020 – AUTHORIZING CONTRACT FOR ACTUARIAL SERVICES - ARMORY ASSOCIATES – FISCAL YEARS 2020 AND 2021**

WHEREAS, the Greater Tompkins County Health Insurance Consortium issued a Request for Proposals for Actuarial Services on January 4, 2016 and awarded a contract to Armory Associates of Syracuse, and

WHEREAS, the Consortium wishes to continue its relationship with Armory Associates under the terms outlined in the proposed revised agreement for actuarial services for fiscal years 2020 and 2021, now therefore be it

RESOLVED, on recommendation of the Audit and Finance Committee, That the Chair of the Board is hereby authorized to sign a contract on behalf of the Consortium with Armory Associates for fiscal year 2020 and fiscal year 2021.

\*\*\*\*\*

Greater Tompkins County Municipal Health Insurance Consortium

Catastrophic Claim History (as of October 31, 2020)

Fiscal Year	Specific Stop-Loss Deductible	Number of Covered Lives	# of Claimants with Claims >\$100,000	# of Claimants with Claims >\$200,000	# of Claimants with Claims >\$300,000	# of Claimants with Claims >\$400,000	# of Claimants with Claims >\$500,000	Total Catastrophic Claims Paid	Claim Dollars in Excess of Deductible	Stop-Loss Insurance Premium Paid	Notes
2011	\$250,000.00	4,400	13	3	1	0	0	\$2,357,898.22	\$146,063.45	\$384,392.52	Medical Claims Only
2012	\$275,000.00	4,448	16	6	3	2	1	\$3,904,221.28	\$1,136,196.38	\$361,366.41	Medical Claims Only
2013	\$300,000.00	5,077	22	7	4	1	0	\$4,079,308.91	\$292,967.64	\$592,381.65	Medical Claims Only
2014	\$300,000.00	5,012	18	6	1	1	0	\$3,494,872.81	\$184,734.14	\$720,784.39	Laser of \$1,000,000 on Unique ID 000010930774
2015	\$400,000.00	5,021	23	2	1	1	1	\$3,722,006.77	\$125,880.36	\$642,080.30	Includes ProAct Rx Claims
2016	\$400,000.00	5,063	39	4	1	1	1	\$6,070,055.86	\$242,433.49	\$766,281.18	Laser of \$1,000,000 on Unique ID 000001179452
2017	\$450,000.00	5,172	24	12	1	1	0	\$3,057,208.40	\$8,294.21	\$738,819.42	Laser of \$1,000,000 on Unique ID 000001179452
2018	\$600,000.00	5,201	45	10	4	3	3	\$8,913,105.20	\$453,672.85	\$442,185.54	
2019	\$600,000.00	6,174	46	14	3	2	1	\$8,874,919.83	\$29,295.28	\$693,190.30	Laser of \$1,000,000 on Unique ID 000001179452 Laser of \$1,200,000 on Unique ID 000010930774
2020	\$1,000,000.00	6,307	39	14	5	2	0	\$7,389,699.32	\$0.00	\$219,727.03	Laser of \$1,200,000 on Unique ID 000010930774 if transplant performed
<b>Totals</b>		<b>51,875</b>	<b>285</b>	<b>78</b>	<b>24</b>	<b>14</b>	<b>7</b>	<b>\$51,863,296.60</b>	<b>\$2,619,537.80</b>	<b>\$5,561,208.74</b>	<b>Loss Ratio = 47.10% as of 10/31/2020</b>
<b>Averages</b>		<b>5,187</b>	<b>28.500</b>	<b>7.800</b>	<b>2.400</b>	<b>1.400</b>	<b>0.700</b>	<b>\$5,186,329.66</b>	<b>\$261,953.78</b>	<b>\$593,497.97</b>	

47.10%

Fiscal Year	Specific Stop-Loss Deductible	Number of Covered Lives	Stop-Loss Insurance Premium Paid	Premium Variance	Total Catastrophic Claims Paid	Annual Paid Claims Total	Catastrophic Claims % of Total Claims	Catastrophic Claims Reserve
2011	\$250,000.00	4,400	\$384,392.52	n/a	\$2,357,898.22	\$22,190,664.18	10.63%	n/a
2012	\$275,000.00	4,448	\$361,366.41	-5.99%	\$3,904,221.28	\$24,768,468.89	15.76%	n/a
2013	\$300,000.00	5,077	\$592,381.65	63.93%	\$4,079,308.91	\$28,487,573.02	14.32%	n/a
2014	\$300,000.00	5,012	\$720,784.39	21.68%	\$3,494,872.81	\$29,711,974.41	11.76%	\$600,000.00
2015	\$400,000.00	5,021	\$642,080.30	-10.92%	\$3,722,006.77	\$29,001,716.11	12.83%	\$1,050,000.00
2016	\$400,000.00	5,063	\$766,281.18	19.34%	\$6,070,055.86	\$34,338,926.47	17.68%	\$1,050,000.00
2017	\$450,000.00	5,172	\$738,819.42	-3.58%	\$3,057,208.40	\$36,885,679.45	8.29%	\$1,350,000.00
2018	\$600,000.00	5,201	\$442,185.54	-40.15%	\$8,913,105.20	\$40,566,939.30	21.97%	\$2,000,000.00
2019	\$600,000.00	6,174	\$693,190.30	56.76%	\$8,874,919.83	\$44,764,005.36	19.83%	\$2,800,000.00
2020	\$1,000,000.00	6,307	\$219,727.03	-68.30%	\$7,389,699.32	\$34,198,569.91	21.61%	\$4,500,000.00
<b>Totals</b>		<b>45,568</b>	<b>\$5,561,208.74</b>	<b>n/a</b>	<b>\$51,863,296.60</b>	<b>\$324,914,517.10</b>	<b>15.96%</b>	
<b>Averages (2011-2020)</b>		<b>5,187</b>	<b>\$556,120.87</b>	<b>3.64%</b>	<b>\$5,186,329.66</b>	<b>\$32,491,451.71</b>	<b>15.47%</b>	