**Minutes – APPROVED**

**Nominations and Engagement Committee**

**June 13, 2022 – 3:30 p.m.**

**Ithaca Town Hall and Remote Satellites via Zoom**

**Satellite Locations posted at healthconsortium.net**

Present by remote: Ed Fairbrother, Jim Bower (arrival 3:37pm), Gary Mutchler

Absent: Terrance Baxter

Vacancy: One seat

Staff/Guests: Elin Dowd, Executive Director; Michelle Cocco, Clerk of
 the Board-Retiree (6/17/22); Lynne Sheldon, Clerk of the Board,

Judy Drake, Chair of the Board, Teri Apalovich, Finance Manager; Kylie Rodrigues, Benefits Specialist

***Call to Order***

 Mr. Fairbrother, Chair, called the meeting to order at 3:33 p.m.

***Changes to the Agenda***

 There were no changes to the agenda.

***Approval of Minutes of January 10, 2022, and April 11, 2022***

 At this time Ms. Drake appointed herself as a Temporary Member of the Committee for quorum purposes.

 It was MOVED by Mr. Mutchler, seconded by Ms. Drake, and unanimously adopted by voice vote by members present to approve the minutes of January 10, 2022, and April 11, 2022, as submitted. MINUTES APPROVED.

***Executive Director Report***

 Ms. Dowd began by announcing the retirement of Michelle Cocco, effective Friday, June 17, 2022, and introduced Lynne Sheldon, who will be replacing Ms. Cocco’s position of Clerk of the Board. Ms. Dowd thanked Ms. Cocco for all her years of service.

 Ms. Dowd reported that a high priority is to revise the Medicaid Advantage resolution so that it may be reviewed by the Audit and Finance Committee and have final review at the upcoming Executive Committee meeting. She also expressed the need to discuss committee structure for next year, noting possible seat changes and retirements may affect recommendations.

Ms. Dowd announced that Ms. Drake will resign as Board Chair and will move to an At -Large seat on the Executive Committee and can serve for five years in that seat.

Ms. Dowd reported Tim Arnold resigned from the Audit & Finance Committee effective May 21, 2022.

*(Mr. Jim Bower joined the meeting – 3:37pm)*

**Current and Upcoming Committee Vacancies**

Ms. Dowd reviewed current and upcoming committee vacancies due to term expirations.

*Operations Committee:*

There is a currently a vacancy for a Vice-Chair. Members with terms expiring December 31, 2022, include: Lisa Holmes, Laura Granger, Janine Bond, and Schelley Mitchell-Nunn

*Nominations and Engagement Committee:*

There is currently one vacancy on this committee. Members with terms expiring December 31, 2022, include: Gary Mutchler and Terrance Baxter

 *Claims and Appeal:*

 There is currently no vacancy on this committee. Members with terms expiring December 31, 2022, include: Don Fischer and Tanya DiGennaro

**Terms Expiring**

 Ms. Dowd explained that the terms are staggered to avoid all members expiring at the same time and reminded the committee of the term limit clause that was added to the Executive Committee By-Laws.

*Executive Committee:*

Current Vice-Chair, Rordan Hart, has expressed an interest in serving as Chair, which would then leave an opening of the Vice-Chair position. Regarding recruitment, Ms. Dowd then mentioned interest of possible individuals from larger municipalities, such as Lisa Holmes from Tompkins County. Mr. Fairbrother stated that he would serve where needed. Ms. Dowd suggested he stay on the Nominations and Engagement Committee and fill a seat on the Executive Committee. She also stated that she would like to keep the Committee at an odd number of seats. In addition, Ms. Dowd mentioned that Mr. Salton would like to continue as Secretary and Mr. Thayer, City of Ithaca, must remain as Chief Financial Officer (CFO) per the Municipal Cooperative Agreement (MCA). There was support of having Mr. Hart move to the position of Board Chair.

*Audit and Finance Committee:*

Ms. Dowd said she expects Mr. Thayer to remain Chair. The Committee also has a vacancy that she expects someone from labor to fill. Ms. Dowd will also reach out at the next Joint Committee meeting to recruit labor directors. Ms. Dowd said she expects Peter Salton, Bud Shattuck, and Eric Snow to continue. Suggestions offered for potential members included: Rita McCarthy (Town of Erwin), Ronnie Hardaway (Village of Lansing), Stephanie Redmond (Town of Enfield), and Scott Steve (City of Cortland). Ms. Drake recommended Mr. Steve for the Audit and Finance Committee. Ms. Dowd stated they are looking for someone to represent labor on the committee. She will approach Laura Shawley, Bud Shattuck and Peter Salton to see what their intentions are to continue. Ms. Drake asked that the committee be provided contact information for Directors to allow members to reach out directly.

*Operations Committee:*

Ms. Dowd will approach Lisa Holmes, Chair, to inquire if she intends to continue. Ms. Dowd expects Laura Granger, Schelley Michell-Nunn, and Janine Bond to continue to serve. Ms. Drake said that there is a vacancy that has traditionally been filled by labor. Ms. Dowd verified that Ms. Holmes could serve as both Vice-Chair of the Executive Committee and the Chair on Operations Committee.

*Nomination and Engagement Committee:*

 Ms. Dowd stated that there is one vacancy on this committee that has been filled by labor. She will reach out to Mr. Baxter to see what his intentions are for next year.

*Claims and Appeals Committee:*

Ms. Dowd said due to the timing of when the committee was able to begin their work this year, she expects all individuals to remain on the committee.

***Items to Follow up On***

 The was consensus that Ms. Dowd would follow-up on the following items:

1. Confirm with individuals who are expiring and what are their intentions for next year;
2. Recruit labor up to and at the next Joint committee meeting to serve on committees;
3. Continue to explore others who may want to serve on committees.

***August Board Meeting Guests***

Ms. Dowd recommended potential speakers to speak at the August educational retreat. Recommendations would be to include:

Excellus: Ms. Dowd has been in contact with Excellus as to whether they may have a specific speaker to recommend covering items that affect risk, reserves, medical trends, and utilization.

Segal: Ms. Dowd followed up on a question she received at the last meeting for what were the topics that Segal was reporting were hot trending topics for 2022 and 2023. She explained trending topics are:

1. *Data Analytics and Utilization, building plans and coverage*
2. *Technology*
3. *Mental Health and wellness after Covid*
4. *Escalating costs of prescription drugs.*

 New York State Shared Services (NYS): This would be a limited topic of discussion as Ms. Rodrigues and Ms. Dowd met with NYS Shared Service Staff and there is not a lot of shared services available to current members through the Consortium, but shared services opportunities are available to new members when they join.

 Medicare Advantage: Ms. Dowd stressed that if the Executive Committee does pass a resolution that will allow people to secure Medicare Advantage on their own or through the Consortium, there is a need for further education on Medicare plans. Ms. Dowd would like this topic kept on the August meeting agenda, especially if this is the direction the Executive Committee is heading.

Ms. Drake questioned when the Joint Committee will start looking at the Actuarial Value calculator. Ms. Dowd said she spoke with Locey and Cahill who reported that Excellus has their projections completed but there are some discrepancies in two plans that is being investigated. Ms. Dowd clarified the plans:

*Platinum:* This plan is off a point from the allowable range, however, there is a discrepancy that is being investigated.

*Bronze:* This plan is outside the allowable range; however, CMS (Center for Medicare and Medicaid Services) is now saying standard deviation of 5 percent versus 2 percent.

*Silver:* This plan is slightly outside the allowable range. This plan would need movement and probably will have a change to the deductible.

*Gold:* This plan is still within allowable range; no changes necessary.

Ms. Drake suggested it would be beneficial to include and learn more about the change from a two percent (2%) variance to a five percent (5%) variance with the trending information on the data analysis. She would like to see information showing what does a program look like, premium and plan design, and escalation of costs.

***Next Agenda Items***

 The following item will be included on the August agenda:

* Continued Discussion: Slate of committee candidates to recommend to the Executive Committee and how to get more individuals involved in filling seats

***Adjournment***

The meeting adjourned at 4:14 p.m.

Respectfully submitted by Lynne M. Sheldon, Clerk of the Board.