

**Minutes - APPROVED**  
**Nominations and Engagement Committee**  
**November 2, 2020 – 2:00 p.m.**  
**Remote Meeting by Zoom**

Present: Gary Mutchler, Ed Fairbrother, Laura Shawley, Terrance Baxter  
Staff/Guests: Elin Dowd, Executive Director; Don Barber, Consultant; Michelle Cocco, Clerk of the Board

**Call to Order and Review Agenda**

Mr. Fairbrother assumed the position of Chair and called the meeting to order at 2:00 p.m.

**Approval of Minutes – October 19, 2020**

It was MOVED by Mr. Mutchler, seconded by Mr. Baxter, and unanimously adopted by voice vote, to approve the minutes of October 19, 2020 as submitted.

**Review Director Feedback**

Mr. Barber said a letter was circulated to all Directors surveying for interest in serving on committees both in the coming year and in subsequent years. To date, there are several Directors who have not yet responded. He reviewed a spreadsheet prepared to show current members, those who have expressed interest, and vacant seats that need to be filled. Ms. Dowd commented that due to the pandemic there may be personal situations that are preventing some from making a commitment to serve at this time. Mr. Fairbrother said there is also an uncertainty as to what is involved with committing to serving on a committee.

Mr. Fairbrother offered the names of Nathan Nagle and Don Fischer from Horseheads to serve on committees if needed. Mrs. Shawley said she spoke with Mack Cook and he has expressed interest in continuing to serve as Chair of the Audit and Finance Committee in 2021. Ms. Dowd said this will be placed on that Committee's next agenda for confirmation.

Mr. Fairbrother said he would like the Nominations and Engagement Committee to include a diverse membership with representation from all of the counties within the Consortium.

In response to Mr. Mutchler about what engagement will entail, Ms. Dowd said the goal is to have the Committee find ways for Directors to become more engaged in the Consortium. This could include working with the Executive Director to set the agenda for the Annual Meeting with a goal to get more people involved. It would be finding voids where Directors could fill or engaging with Directors during the next year's nominations process that would include succession planning. Mr. Barber recommended starting the engagement process early in the year.

Following a review of the spreadsheet the following action items were agreed to:

- Ms. Dowd will contact Bud Shattuck who has expressed interest in Chairing the Claims and Appeals Committee to discuss the role of that Committee.
- Mr. Barber will speak with Don Fischer of the Town of Horseheads regarding serving on the Nominations and Engagement Committee.

- Mr. Mutcher will serve on the Executive Committee as an at-large member and will also serve on the Nominations and Engagement Committee. He said he would relinquish his seat if necessary.
- Mr. Fairbrother will serve on the Executive Committee as the Chair of the Nominations and Engagement Committee.
- The addition of Tanya DiGennaro from the Village of Homer to the Claims and Appeals Committee.
- Ms. Dowd will contact Chris Wagner of Seneca County and solicit interest in filling the second at-large seat on the Executive Committee.
- Mr. Fairbrother suggested contacting the new Participants. Ms. Cocco said to date only one of the new Participants has submitted the name of its Director. Mr. Mutcher spoke of the learning curve that comes with being a Director and said it depends on the municipality as to how engaged a Director is.

Mr. Baxter questioned whether there would be more interest in serving if there was a stipend. Mr. Barber said that is not permitted under Article 47; however, the Nominations and Engagement Committee could look into this further to see if there are other options. Ms. Dowd will look into ways other similar Article 47 groups have engaged their members.

### **Next Meeting**

The Committee set the next meeting for November 16<sup>th</sup>.

### **Adjournment**

The meeting adjourned at 2:45 p.m.