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Board of Directors Meeting
January 22, 2015 – 5:30 pm - Old Jail Conference Room
(free parking in County lots after 5:00 pm)

1. Call to Order
2. Approval of December 18, 2014 Minutes **(VOTE)** (5:30)
3. Changes to the Agenda
4. Chair's Report: (5:35) J. Drake
 - a. Establish Committee to review MCA amendments
 - b. Welcome Village of Homer
5. Executive Director's Report (5:45)
 - a. Dependent Verification Process status
 - b. 2015 Education Retreat- timing and subject matter
 - c. DFS Communication on MCA
 - d. Orientation Manual
6. Report from Consultant (6:15) S. Locey
7. "2014 Review" Report from Excellus (6:25) B. Miller
8. Report from Audit and Finance Committee (6:45) S. Thayer
 - a. **Resolution:** Amendment to Resolution No. 018-2014 - Amending Recertification Process Timeline
 - b. **Resolution:** Recommendation of Template Language for Municipalities Joining the Consortium
9. Report from Joint Committee on Plan Structure and Design (7:00) S. Weatherby
10. Report from Owning Your Own Health Committee (7:05) M. Cook
11. Adjournment (7:10)

Next Meeting: March 26, 2015

Consortium Members:

County of Tompkins ~ City of Ithaca ~ City of Cortland ~ Town of Caroline ~ Town of Danby ~
Town of Dryden ~ Town of Enfield ~ Town of Groton ~ Town of Ithaca ~ Town of Lansing ~
Town of Ulysses ~ Village of Cayuga Heights ~ Village of Dryden ~ Village of Groton ~ Village of Trumansburg



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**Board of Directors
December 18, 2014
5:30 p.m.**

Draft 12/21/2014

Scott Heyman Conference Room

Municipal Representatives: 12

Steve Thayer, City of Ithaca; Mack Cook, City of Cortland; Deb Prato, Tompkins County (arrived at 5:36 p.m.); John Fracchia, Town of Caroline; Mary Ann Sumner, Town of Dryden (arrived at 5:40 p.m.); Judy Drake, Town of Ithaca; Sharon Bowman, Town of Lansing (arrived at 5:40 p.m.); Peter Salton, Village of Cayuga Heights (arrived at 5:36 p.m.); Rordan Hart, Village of Trumansburg; Scott Weatherby, Chair, Joint Committee on Plan Structure and Design; Chuck Rankin, Village of Groton; Michael Murphy, Village of Dryden

Excused: 5

Richard Goldman, Town of Ulysses; Laura Shawley, Town of Danby; Herb Masser, Town of Enfield; Glenn Morey, Town of Groton; Doug Perine, President, Tompkins County White Collar, CSEA

Others in attendance:

Don Barber, Executive Director; Steve Locey, Locey & Cahill; Rick Snyder, Tompkins County Finance Director; Ashley Masucci, ProAct; Sharon Dovi, Tompkins Cortland Community College Human Resources; Beth Miller, Excellus; Joe Mareane, County Administrator

Call to Order

Ms. Drake, Vice Chair, called the meeting to order at 5:35 p.m.

Changes to the Agenda

The utilization report from Excellus was withdrawn from the agenda.

Ms. Prato and Mr. Salton arrived at this time.

Executive Director's Report

Mr. Barber reported on a communication from the New York State Department of Financial Services. In the letter the State responded that the Consortium is not required to comply with the Enterprise Risk Management system that was identified during the Audit process. The State also responded to the Consortium's request to waive the requirement to purchase aggregate stop loss insurance and stated they need four years-worth of data to make the evaluation. Once this data is available in 2015 it will be sent in with a follow-up to that request. Lastly, the Department of Financial Services asked when the Consortium would respond to the Audit. Mr. Barber said that he and Ms. Drake had responded on August 22, 2014. He met with the Audit and Finance Committee today and reviewed updates for the few items that were still in progress on August 22, 2014.

Mr. Barber said at the November Audit and Finance Committee Mary Stublely, Director of Innovative Payment for Excellus, attended and they had a very good discussion in response to the Committee's request to hear from Excellus about how they are negotiating on the Consortium's behalf with providers. Recently, a meeting was held with Mr. Mercellio, Regional Vice President for Excellus, and Jim Reed, Regional Vice President of Sales, to talk about issues the Consortium is facing. It was a good conversation and they are willing to work with the Consortium. He said there will continue to be discussions about the subject of clinical integration that is being done through a negotiated Accountability Cost and Quality Arrangement (ACQA) between Excellus and CAPA (Cayuga Area Physicians Alliance) and he has asked that the Consortium be kept informed of the goals of ACQA and when they are reached.

Ms. Bowman and Ms. Sumner arrived at this time.

Mr. Barber said a meeting will be held on January 23rd with CAPA to talk about what they are doing on the provider side to reduce costs. Some goals of the clinical integration program are to make the exchange of information to be more efficient, eliminate redundancy in tests, and to reimburse the primary care physicians for spending more time with patients and stay abreast of the overall care which should improve efficiency and thus bring down the cost of care.

Interest by Municipalities Joining the Consortium

Mr. Barber also reported there has been interest expressed by other municipalities in joining the Consortium, including the Towns of Willet and Taylor and Cortland County, and the Board will consider a resolution this evening approving the Village of Homer joining. He said he also had a conference call with representatives of Niagara County which is interesting in forming a health consortium as they are feeling pressured to save money and this model is more efficient than the private sector. He will be speaking with a larger group there in January to discuss it further.

Medical Claims Audit

Mr. Barber said the Consortium has contracted with BMI to conduct a medical claims audit which was recommended in the Department of Financial Services audit. There are 16 steps to the audit and they have completed 11. A report should be available in May. A prescription claims audit will be conducted in 2015.

Recertification Process

Mr. Barber provided an update on the Recertification Process and said the Towns of Enfield, Lansing, and Caroline have completed the process. The Village of Trumansburg, Town of Ithaca, and the Town of Ulysses are in the middle of their process. The City of Cortland has decided to use a third party and is proceeding. The Cities of Cortland and Ithaca, Town of Danby, and the County have received notice by unions that impact bargaining is required to move forward with the process; therefore, there may be a need to extend the process. The Audit and Finance Committee discussed this at its meeting today and decided to postpone action on a delay until next month.

Mr. Barber said one of the most challenging things for the Board of Directors is that when Directors are at this meeting they are here for the Consortium but when Directors leave they go back to their responsibility with labor or a municipality. Making that shift can sometimes be stressful. He said verifying dependents is the Consortium doing its due diligence and was brought forward by the Department of Financial Services. Having bargaining and a labor management issues is something members have to be cognizant of; however, members who have a seat at the table have a fiduciary responsibility to the Consortium.

Ms. Prato provided an update on a meeting that was held with the CSEA White and Blue Collar and said they asked for impact bargaining and identified three issues: look into having a third party to do documentation review and then to have documents shredded, financial relief for obtaining birth and marriage certificates, and have a written appeals process in which they sit on the appeals committee for those cases where documentation has been deemed insufficient or incomplete.

Ms. Prato said she contacted the Bonadio Group to explore costs of having a third party and found the cost to be too high for either party to share in. She said Stephanie Engster of CSEA has indicated they will drop the reimbursement for the cost of marriage and birth certificates if the employee could keep the documents. Ms. Engster is also drafting an appeal process. Ms. Prato said she believes they are close to having a settlement on this. With regard to Road Patrol she has asked for information on what the issues are and is waiting for a response and hopes it can be resolved before it has to go to PERB (Public Employee Relations Board). With regard to Tompkins Cortland Community College, they have met with CSEA and their two NYSID groups and that demand is that they produce no documentation at all and that they sign an affidavit saying the spouse and dependents they have listed are factual and confirming for that to be untrue would constitute fraud.

Approval of Minutes – September 25, 2014

It was MOVED by Mr. Fracchia, seconded by Ms. Prato, unanimously adopted by voice vote by members present, to approve the minutes of September 25, 2014, as submitted. MINUTES APPROVED.

MOTION NO. 007-2014 - Establish Meeting Schedule - 2015

MOVED by Ms. Sumner, seconded by Mr. Thayer, and unanimously adopted by voice vote by members present.

**BOARD OF DIRECTORS
2015 Meeting Schedule**
January 22
March 26
May 28
July 23
September 24 (set rates)
November 19 (3rd Thursday)
December 17 (3rd Thursday)
* * * * *

RESOLUTION NO. 020-2014 - ELECTION OF OFFICERS FOR 2015

MOVED by Mr. Salton, seconded by Mr. Rankin, and unanimously adopted by voice vote by members present.

WHEREAS, the Nominating Committee has proposed a slate of Officers to the Board of Directors at the December 18, 2014 meeting, now therefore be it

RESOLVED, That the Board of Directors elects the following individuals to serve from January 1, 2015 through December 31, 2015 in the roles as follows:

Board of Directors
December 18, 2014

Chairperson	Judith Drake, Town of Ithaca, Human Resources Manager
Vice Chairperson	Rordan Hart, Village of Trumansburg
Chief Fiscal Officer	Steven Thayer, City of Ithaca, Controller
Secretary	Deb Prato, Tompkins County Personnel Commissioner

* * * * *

RESOLUTION NO. 021-2014 - APPOINTMENT OF TREASURER - 2015

MOVED by Ms. Sumner, seconded by Mr. Hart, and unanimously adopted by voice vote by members present.

RESOLVED, That the Board of Directors hereby reappoints Richard Snyder, Tompkins County Director of Finance, to the position of Consortium Treasurer for 2015.

* * * * *

RESOLUTION NO. 022-2014 - APPOINTMENTS TO APPEALS COMMITTEE

MOVED by Mr. Weatherby, seconded by Mr. Salton, and unanimously adopted by voice vote by members present.

WHEREAS, an appeals process is required by the New York State Department of Financial Services (formerly the New York State Insurance Department), and

WHEREAS, the Consortium formed an Appeals Committee in 2013 that developed a an appeals process and information that would serve as a guide for subscribers to appeal that includes links to State forms and Third Party Medical Claims Administrator forms, and Prescription Benefit Drug Manager forms, and

WHEREAS, if a covered person is not satisfied with an appeal determination regarding a claim that does not relate to a medical necessity or experimental/investigational services denial, the covered person may request a claim review by the GTCMHIC Appeals Committee by filing a written request for review, and

WHEREAS, the Appeals Committee was initially appointed on November 18, 2010 and further appointments were made by Resolution No. 3 of 2012, and

WHEREAS, there are currently two vacancies on the Committee which meets on an as-needed basis, now therefore be it

RESOLVED, That the membership of the Appeals Committee shall include the following members:

Deborah Prato, Chair
Doug Perine
Chuck Rankin

* * * * *

Chair's Report

Ms. Drake reported the Section Q of the Municipal Cooperative Agreement outlines a process for a review of Agreement. By the fifth anniversary of the effective date there needs to be a review of the Agreement; by March 1st participants need to submit in writing any changes

they would like. She asked Board members to review the document and submit any suggested modifications by that date; the Board will then decide whether a subcommittee is needed to work on changes.

Consultant’s Financial Report

Mr. Locey said the agenda included a report that reviews 2011 to September 30, 2014 financial results to demonstrate the growth that has taken place. He stated a full year-end report will be presented at a later date when it is available.

He reviewed the following information:

GTCMHIC Aggregate Data	2011	2012	2013	2014*
Member Months	52,873	53,375	61,063	45,582
Total Revenue	\$25,968,215	\$28,688,765	\$34,664,105	\$27,320,419
Total Expenses	\$24,965,572	\$25,406,893	\$29,842,951	\$24,169,761
Net Income	\$1,002,643	\$3,281,872	\$4,821,154	\$3,150,658
Total Assets	\$4,320,054	\$7,708,613	\$11,135,054	\$15,258,774
Total Liabilities	\$3,070,435	\$3,082,421	\$4,086,171	\$4,341,994
Special Surplus Funds	\$0	\$0	\$600,000	\$600,000
Unassigned (Surplus)	-\$40,127	\$3,197,415	\$4,723,499	\$8,502,960
Surplus Account (Section 4706(a)(5))	\$1,289,746	\$1,428,777	\$1,725,384	\$1,813,820

Per Member Per Month	2011	2012	2013	2014*
Total Revenue	\$491.14	\$537.49	\$567.68	\$599.37
Total Expenses	\$472.18	\$476.01	\$488.72	\$530.25
Net Income	\$18.96	\$61.49	\$78.95	\$69.12
Total Assets	\$81.71	\$144.42	\$182.35	\$334.75
Total Liabilities	\$58.07	\$57.75	\$66.92	\$95.26
Special Surplus Funds	\$0.00	\$0.00	\$9.83	\$13.16
Unassigned (Surplus)	-\$0.76	\$59.90	\$77.35	\$186.54
Surplus Account (Section 4706(a)(5))	\$24.39	\$26.77	\$28.26	\$39.79

**RESOLUTION NO. 023-2014 - AUTHORIZATION TO PURCHASE INSURANCE POLICIES:
STOP LOSS, ERRORS AND OMISSIONS, AND DIRECTORS
AND OFFICERS LIABILITY COVERAGE**

MOVED by Mr. Thayer, seconded by Mr. Hart, and unanimously adopted by voice vote by members present.

WHEREAS, the Consortium must select stop loss insurance, as required by Article 47 of New York State Insurance Law, and

WHEREAS, it is the desire of the Board of Directors to ensure liability coverage for the Consortium, the Board of Directors personally and professionally, and the participating municipalities, now therefore be it

RESOLVED, upon recommendation of the Plan Consultant, Locey & Cahill, LLC, the Tompkins County Risk Manager and the Audit and Finance Committee, That the Consortium shall purchase coverage for these insurance policies from the following for the period January 1, 2015 thru December 31, 2015:

- Stop-Loss Insurance for Medical and Prescription Drug Benefits with Highmark Insurance Company that includes Aggregate Stop-Loss Insurance with an Aggregate Corridor of 125% and claim specific stop loss retention of \$400,000 without a Laser qualifier.
- Errors and Omissions Insurance with the Darwin Group at \$1,000,000 limit with \$25,000 retention (placed by insurance agent Haylor, Freyer and Coon);
- Directors and Officers Liability Insurance with the Darwin Group at \$1,000,000 limit with \$25,000 retention (placed by insurance agent Haylor, Freyer and Coon)

Resolved, further, That the Plan Consultant is directed to provide the Administrative Clerk of the Consortium with a copy of each policy.

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RESOLUTION NO. 024-2014 - PRO-RATED PREMIUM POLICY

MOVED by Mr. Thayer, seconded by Ms. Prato, and unanimously adopted by voice vote by members present.

WHEREAS, persons leaving municipal employment can be covered under Cobra and the Cobra window starts on the end of the month, and

WHEREAS, Excellus administrative fees are calculated on a whole month basis, beginning at the start of the month, and

WHEREAS, the Greater Tompkins County Municipal Health Insurance Consortium (GTCMHIC) Treasurer requests a comprehensive and uniform policy be established for premium billing, now therefore be it

RESOLVED, on recommendation of the Audit and Finance Committee, That the GTCMHIC Board of Directors determines that all health insurance premiums shall be invoiced as whole month increments effective January 1, 2015.

* * * * *

RESOLUTION NO. 025-2014 - AUTHORIZATION TO CONTRACT WITH THIRD PARTY ADMINISTRATOR - EXCELLUS BLUE CROSS BLUE SHIELD

MOVED by Mr. Thayer, seconded by Ms. Bowman. It was noted by Mr. Locey that even though the Consortium is committing to three years-worth of administrative fees. Each year there will be an opportunity to review the renewal and make a decision of whether to put it out to bid.

Ms. Prato asked that consideration be given for future renewals to establishing some performance metrics and performance guarantees that are economic in nature in terms of Excellus' performance and fees. She said the billing audit will be a useful tool in determining those metrics.

Mr. Barber noted efforts Excellus has made to keep the rates low and thanked Ms. Miller for her work.

The resolution was unanimously adopted by voice vote by members present.

WHEREAS, the Greater Tompkins County Municipal Health Insurance Consortium (GTCMHIC) is a self-insured municipal cooperative health benefit plan organized pursuant to Article 5-G of the New York State General Municipal Law, and

WHEREAS the GTCMHIC is operating pursuant to a Certificate of Authority issued by the New York State Department of Financial Services pursuant to Article 47 of the New York State Insurance Law, and

WHEREAS the GTCMHIC conducts business in accordance with the current Municipal Cooperative Agreement, and

WHEREAS, Section E Paragraph 11 of the current GTCMHIC Municipal Cooperative Agreement defines the actions to be taken by the GTCMHIC Board of Directors to include the approval of contracts with third parties for the furnishing of goods and services, and

WHEREAS, the Consortium must contract with a Third Party Administrator to administer health insurance claims on behalf of the Consortium, and

WHEREAS, following an extensive negotiation process it has been determined to be in the Consortium's best interest to continue its relationship with Excellus Blue Cross Blue Shield for the administration of the Consortium's health insurance claims, now therefore be it

RESOLVED, upon the recommendation of the Audit and Finance Committee, the Board of Directors hereby authorizes the Chairperson of the Board of Directors to sign a contract to enter the Consortium into an Administrative Services Contract with Excellus BlueCross BlueShield for the 2015 calendar year at an increase of 2.5%, in accordance with the proposal dated November 7, 2014 which includes annual renewal terms for 2016, and 2017 of a 3% per annum increase.

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RESOLUTION NO. 026-2014 - AMENDMENT TO RESOLUTION NO. 005-2012 - POLICY FOR NEW MEMBERS WITH REGARD TO INITIAL INVESTMENT

MOVED by Mr. Thayer, seconded by Ms. Drake. Mr. Barber spoke of the next resolution on the agenda and said the surplus fee for the Village of Homer would be approximately \$5,000 and the Consortium would have to keep track of that and somehow return it. At this time there are no members of the Consortium that have funds in the reserve account. He said for the smaller municipalities there is more of a burden in the administrative process than there is in value to the Consortium and this resolution would allow the requirement for the initial investment to be waived by some, part, or none. Mr. Fracchia said he likes the opportunity to allow smaller municipalities to join the Consortium and asked what the threshold would be for doing this. Mr. Locey said it would be evaluated on a case-by-case basis and it would be dependent on the Consortium's cash flow. Mr. Hart asked if the Consortium is bound to return initial investments with 3% interest as it had done with the capitalization repayments. Mr. Locey said the initial resolution did not address the interest rate and the Board would make a decision and it would be more in-line to what the Consortium is earning.

The resolution was unanimously adopted by voice vote by members present.

WHEREAS, Resolution No. 005-2012 adopted by the Board of Directors states:

4. "Upon the Board of Director's approval of membership into the Consortium, the municipal corporation must pay their share of the "Surplus Account" as defined in §4706(a)(5)(A) which states the following:
 - (5) a surplus account, established and maintained for the sole purpose of satisfying unexpected obligations of the municipal cooperative health benefit plan in the event of termination or abandonment of the plan, which shall not be less than:
 - (A) five percent of the annualized earned premium equivalents during the current fiscal year of a municipal cooperative health benefit plan which consists of five or more participating municipal corporations and covers two thousand or more employees and retirees; or"

Said payment must be received by the Consortium 30 days prior to the effective date of the municipal corporation's entry into the Consortium.", and

WHEREAS, the liability to the surplus reserve account of increased premium occurs on day one of the adding contracts from a new member municipality, and

WHEREAS, statistically new members pay more in premium their first year than claims, and

WHEREAS, currently the Consortium has a reserve base that didn't exist in the early years of the GTCMHIC operations, and

WHEREAS, on the date of this resolution, all Consortium members have had their Surplus Reserve funds returned, now therefore be it

RESOLVED, on recommendation of the Audit and Finance Committee, That the GTCMHIC recommends Resolution No. 005-2012, item #4 be amended as follows:

4. "At the time of acceptance of applicant by Board resolution, the Board of Directors will determine the terms for their share of the "Surplus Account" which is defined in §4706(a)(5)(A) to be

"an account, established and maintained for the sole purpose of satisfying unexpected obligations of the municipal cooperative health benefit plan in the event of termination or abandonment of the plan, which shall not be less than five percent of the annualized earned premium equivalents during the current fiscal year of a municipal cooperative health benefit plan which consists of five or more participating municipal corporations and covers two thousand or more employees and retirees"

The Board of Directors will consider waiving all or part or none of the new members Surplus Reserve liability by reviewing at least these impacts:

- Impact on Surplus Reserve when adding the new contracts;
- Existing unreserved fund balance available to move to the Surplus Reserve Fund; and

- The terms for returning payment if such Surplus Reserve Fund payment is deemed appropriate

Said payment must be received by the Consortium 30 days prior to the effective date of the municipal corporation's entry into the Consortium".

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RESOLUTION NO. 027-2014 - ACCEPTANCE OF APPLICATION BY THE VILLAGE OF HOMER TO BECOME A PARTICIPANT IN THE GREATER TOMPKINS COUNTY MUNICIPAL HEALTH INSURANCE CONSORTIUM

MOVED by Mr. Thayer, seconded by Mr. Hart. Mr. Cook extended regrets on behalf of Village of Homer Mayor Suits for not being able to attend the meeting.

Mr. Locey said the Village of Homer will have ten contracts and is the Consortium's first enrollees in the Standard Platinum Plan. Mr. Thayer said the Village's financial statements have been reviewed and deemed acceptable for joining. The Village will be saving 6-7% initially by joining the Consortium.

The resolution was unanimously adopted by voice vote by members present.

WHEREAS, by Resolution No. 005 of 2012 and amended by Resolution No. 27 of 2014 the Consortium Board of Directors adopted a policy outlining a process of applying for membership to the Consortium, and

WHEREAS, the Village of Homer has submitted an official resolution authorizing the Village of Homer to join the Consortium in accordance with the terms and conditions outlined in the Municipal Cooperative Agreement, and

WHEREAS, the Village of Homer has complied with membership process outlined in Resolution No. 005 of 2012 and amended by Resolution No. 027 of 2014 and has submitted copies of financial reports which have been reviewed and found acceptable by the Consortium's Treasurer, Chief Financial Officer and/or the Consortium's Auditor, now therefore be it

RESOLVED, That the Greater Tompkins County Municipal Health Insurance Consortium, accepts and welcomes the Village of Homer as the 16th municipal participant, with health insurance coverage beginning January 1, 2015,

RESOLVED, further, That the Board of Directors waives the requirement of payment of 5% of premium to the Surplus Reserve Account,

RESOLVED, further, That the Board of Directors determines that the terms of assessing the pro-rata share of any surplus or deficit to the applicant shall at the time the applicant leaves the Consortium or upon dissolution of the Consortium shall be based on their share of any deficit or being paid their share of any surplus that was generated during their years of participation. The Board of Directors would identify the surplus or deficit which exists on the date of entry and again on the date of withdrawal or dissolution and bill or pay the applicant accordingly.

RESOLUTION NO. 028-2014 – AUTHORIZING CONTRACT EXTENSION FOR ACTUARIAL SERVICES - AQUARIUS CAPITAL

MOVED by Mr. Thayer, seconded by Ms. Bowman, and unanimously adopted by voice vote by members present.

WHEREAS, the Board of Directors at its March 28, 2013 meeting directed the Chair of the Board to negotiate a contract with Aquarius Capital for actuarial services for 2013 with the option to extend the contract for 3 years with an annual renewal option, now therefore be it

RESOLVED, That the Board of Directors authorizes the Consortium to extend the contract with Aquarius Capital for a third year through December 31, 2015 with the option to renew for one additional one-year term.

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RESOLUTION NO. 029-2014 - AUTHORIZATION TO EXECUTE AN AGREEMENT WITH PROACT FOR THE PROVISIONS OF PHARMACY BENEFITS MANAGER

MOVED by Mr. Thayer, seconded by Mr. Fracchia.

Ms. Bowman said she has heard from three of the Town of Lansing subscribers that when they went to fill a prescription they did not have coverage. She said the cases have been dealt with individually and resolved but asked what could have caused this to happen. Ms. Masucci said there are a few reasons why this could have happened; however, without having specific information she couldn't provide an answer. Ms. Bowman was asked to provide Ms. Masucci with detailed information, including which pharmacy this happened at.

The resolution was unanimously adopted by voice vote by members present.

WHEREAS, the Greater Tompkins County Municipal Health Insurance Consortium authorized Locey and Cahill to issue a Request for Proposals for Prescription Drug Manager on August 25, 2011, and

WHEREAS, ProAct was selected to provide Pharmacy Benefit Services, for the period January 1, 2013 through December 31, 2013 with the option to renew for two successive years, now therefore be it

RESOLVED, That the Board of Directors of the Greater Tompkins County Municipal Health Insurance Consortium hereby authorizes the Chair of the Consortium to execute a contract with ProAct for the provision of Pharmacy Benefits Manager for the third consecutive year effective January 1, 2015 through December 31, 2015.

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RESOLUTION NO. 030- 2014 – AUTHORIZATION TO ENTER INTO AGREEMENT WITH BONADIO & CO. LLP - FINANCIAL REPORTING FOR 2015

MOVED by Mr. Thayer, seconded by Mr. Rankin, and unanimously adopted by voice vote by members present. It was noted the cost could be higher than anticipated due to the unexpected medical leave of absence by staff in the Finance Department who is very involved in the Consortium's billing process.

WHEREAS, the Consortium entered into a contract with Bonadio & Co. LLP for financial reporting services in 2013 and 2014, and

WHEREAS, the Consortium wishes to continue the current arrangement for an additional year, now therefore be it

RESOLVED, That the Board of Directors authorizes the Chair to sign a letter of engagement with Bonadio & Co. LLP for a one-year contract expiring December 31, 2015.

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RESOLUTION NO. 031 - 2014 - AUTHORIZATION TO EXTEND CONTRACT WITH CIASCHI, DIETERSHAGEN, LITTLE AND MIKELSON FOR THE PROVISION OF AUDITING SERVICES – 2015

MOVED by Mr. Thayer, seconded by Mr. Salton, and unanimously adopted by voice vote by members present.

WHEREAS, in 2009 the Consortium authorized the execution of a contract for the provision of auditing services with Ciaschi, Dietershagen, Little and Mikelson (CDLM), and

WHEREAS, the Department of Financial Services audit, dated August 26, 2014, recommends that the Board of Directors obtain annual certification to the effect that the Plan's responsible officers have implemented procedures adopted by the Board, and

WHEREAS, the Consortium wishes to extend the contract for an additional one-year period through fiscal year ending December 31, 2015 and the Consortium will seek proposals in 2015 for the purpose of executing a three-year contract for an external audit of the Consortium's financial records for fiscal years 2016, 2017, and 2018, now therefore be it

RESOLVED, on recommendation of the Audit and Finance Committee, That the Chair of the Board of Directors is hereby authorized to sign a contract with CDLM to perform auditing services, which include certification that the officers have implemented Board adopted procedures, for the Consortium for the 2015 fiscal year,

RESOLVED, further, That the Executive Director is directed to establish a process in mid-2015 to seek proposals for this service.

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Report from the Joint Committee on Plan Structure and Design

Mr. Weatherby, Chair, said he was not in attendance at the last meeting because he was on military leave. Mr. Barber said at the December meeting the Committee received the first proposal of the Bronze Plan. Mr. Locey provided the Committee with a very useful benefit plan primer which he would like the Board of Directors to have a presentation on at an upcoming meeting. He hopes this will give the Committee an opportunity to understand what areas it can "tweak" a plan and it becomes more important with the metal level plans. At the next meeting the Committee will be discussing its expectations of its role in the Consortium and how it can be more effective. Ms. Drake noted the Committee is still having trouble getting quorum and urged Board members to encourage labor members to attend.

Report from the Owning Your Own Health Committee

Mr. Cook, Chair, reported the Committee reached out to Excellus and received a presentation on the Cayuga County Wellness Program. The Committee has been tasked with taking a look at individual components of that program as it looks at existing models that have been developed. He hopes the Committee will be able to bring back a solid plan in 2015.

Mr. Barber reported flu clinics were very successful. Data is being collected and will be ready for next meeting.

Adjournment

On motion the meeting adjourned at 6:47 p.m.

Respectfully submitted by Michelle Pottorff, Administrative Clerk



Municipalities building a stable insurance future.

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RESOLUTION NO. - AMENDMENT TO RESOLUTION NO. 018-2014 - AMENDING RECERTIFICATION PROCESS TIMELINE

RESOLVED, further, That the verification process will begin on November 1, 2015 with an amnesty period until February 28, 2015 **for those participants without the additional collective bargaining step** for the removal of any ineligible spouse and/or dependents without penalty and therefore eligible for COBRA,

RESOLVED, further, That for those participants and contracts with the additional collective bargaining step, the amnesty period for those contracts covered by the impact bargaining process, the amnesty period will continue until two (2) months after the collective bargaining process on dependent certification has been ratified, and

RESOLVED, further That any ineligible covered lives discovered after February 28, 2015, **or two months after impact bargaining ratification for those affected contracts** may be subject to reimbursement of premium paid by the employer since the change in status or January 1, 2011 whichever is later and the ineligible person will not be eligible for COBRA.



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RESOLUTION NO. - RECOMMENDATION OF TEMPLATE LANGUAGE FOR MUNICIPALITIES JOINING THE CONSORTIUM

RESOLVED, on recommendation of the Audit and Finance Committee, That the Board of Directors recommends the following template language be included in resolutions adopted by municipalities joining the Consortium:

“RESOLVED, That the municipality's Board hereby directs the Mayor/Supervisor to sign the Greater Tompkins County Municipal Health Insurance Consortium (GTCMHIC) Municipal Cooperative Agreement (MCA), submit copies of financial information required by the GTCMHIC (up to two years of State Comptroller AUD reports), supply contract population data of the employees/retirees to be covered by the Consortium and benefit plan for each, and comply with the dependent verification requirements of the GTCMHIC, and

RESOLVED, further, That the municipality's Board hereby directs the Supervisor/Mayor to inquire if a Surplus Reserve payment is required before coverage can begin and if so forward a voucher to this Board for that amount and the terms of the Surplus Reserve Funds return.”

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